

This form is used by the host family, student and school in order to agree on expectations, roles and responsibilities in regard to the provision of homestay accommodation.

Please return this form to:



Please complete the following details in English using BLOCK LETTERS (eg. PENNY).

Section A: Student Details

Family name: _____ ID number: _____

Given names: _____

Date of birth (dd/mm/yy): _____ Gender: Female / Male

Nationality: _____

Address in home country: _____

City: _____

State: _____ Country: _____

Parent's contact details: (H): _____ (W): _____ (M): _____

Student's contact details: (M): _____ Email: _____

Parent's email: _____

Section B: Homestay Details

Name: _____

Address: _____

Contact details: (H): _____ (W): _____ (M): _____

Parent's email: _____

No. of family members living at residence: _____

Section C: Homestay Accommodation Details

Bond amount – held by school if specified in school homestay policy (2 weeks payment in advance): AUD \$ _____ Homestay fee per week: AUD \$ _____

Method of payment (tick option/s):
 Fortnightly payment by parents direct to homestay provider account
 Payment of homestay fee by parents to school (for disbursement to homestay provider)

Commencement date: _____ End date: _____

Board arrangements during school holidays: _____

Please note:

- Bond may be forfeited if there are damages or repairs required due to student's actions.
- A minimum of two weeks' notice is required if the homestay provider or the student wishes to end the homestay agreement. The bond will be retained by the homestay provider should a student leave without giving appropriate notice. Any advance payment for homestay accommodation which is not provided to the student must be refunded by the Homestay Provider.

Section D: Homestay Terms and Conditions

Internet use and payment (N/A if included in weekly homestay rate):

Specify internet use rules (if any):

Provision of meals:

Weekdays

Weekends

Breakfast: Self serve

Cooked

Lunch: Cut lunch provided

Self serve

Self serve

Cooked

Dinner:

School canteen

Snacks:

Cooking facilities available for student:

Special dietary requirements:

Household items available for student use e.g. TV, hi fi, computer etc.:

Special arrangements: use of kitchen, bathroom and laundry; having visitors (such as family from overseas):

Times student must be home by:

Weekdays	Weekends	During School Holidays

Add relevant school homestay policies here:

Student agrees to comply with the travel policy as outlined in the key policies document. Refer to the Key Policies document for more information.

Please list any specific house rules e.g. what arrangements are to be made if the student is running late or will not be home for a meal, house rules on smoking etc.

Section E: Agreement

This is an agreement between _____<homestay>, _____<student> and _____<school>.

Homestay

I have read and I understand my responsibilities as outlined in the *'Information for Homestay Providers and Third Parties'* document. Update and need to translate document and link to this agreement

Signed:

Date:

Student

The homestay rules and my host family expectations have been explained to me. I understand and agree to them.

Signature:

Date

School representative:

Parent:

Signed:

Signed:

Date:

Date:
