



Scoresby Secondary College

Head of Curriculum & Pedagogy

Role Description

The Leading Teachers of Scoresby Secondary College are the educational leaders of the school and as such are required to be highly skilled classroom practitioners. They are part of a collaborative and consultative team, sharing a common vision, and focussed on strategic planning and the development of staff, in order to deliver the best possible educational outcomes for every student at the school. The Leadership Team will work interdependently and cooperatively to provide high quality leadership in all aspects of school operations, and share a range of responsibilities centred on the achievement of excellence in teaching and learning.

Title	Head of Curriculum & Pedagogy	Classification	Leadership
Position Purpose:	<ul style="list-style-type: none"> • To lead and manage teaching & learning programs and accountability records to maximise the educational outcomes of every student. 		
Expected Outcomes:	<ul style="list-style-type: none"> • Develop, implement, maintain and review curriculum and teaching policy and practice across the College that will <ul style="list-style-type: none"> ○ bring student improvement in student learning and achievement ○ develop high quality teaching and learning practices that align with the College, DET and VCAA policies and priorities ○ provide opportunities for promotion of the College • Develop a highly effective data team by ensuring: <ul style="list-style-type: none"> ○ clear team goals and priorities ○ role clarity for members of the team ○ the development of team members' knowledge and skills ○ there is supportive and distributed leadership within the team ○ coaching, mentoring and feedback structures and processes are developed and implemented 		
Specific Responsibilities <i>(Typical responsibilities would include but not limited to the ones described)</i>	<ul style="list-style-type: none"> • Liaise closely with the Principal to: <ul style="list-style-type: none"> ○ Develop a high performing team of teaching and learning leaders ○ Provide leadership in the development of assessment ○ Ensure the continuation of the unit design process and curriculum mapping ○ Participate in staff P&D mid cycle and end of cycle reviews ○ Work with the Head of Data to lead and manage NAPLAN, Primary School PATR and PATM testing and other testing as required ○ Analyse student learning data and develop strategies for continuous improvement ○ Lead and manage staff professional learning and record keeping ○ Ensure professional learning programs support the professional learning and growth of all staff for improved outcomes ○ Lead and manage the student teacher programs including induction, allocation of supervisors and training within the College ○ Liaise with tertiary education faculties to continuously develop and maintain professional partnerships that support learning ○ Represent the College at professional curriculum meetings ○ Chair College Council Education Policy Committee Meeting 		



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	<ul style="list-style-type: none"> ○ Review , develop and maintain College VQRA policies for maintaining the College ○ Model exemplary teaching practice for improved student learning outcomes ○ Contribute to the overall leadership and management of the school as a member of the College Strategic Leadership Team ○ Other duties as required 		
Last Reviewed:	July 2017	Next Review Date:	June 2020