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# Enrolment Policy – Years 8-12



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## Right of Entry

A child residing permanently in the neighbourhood area has the right to attend Scoresby Secondary College unless already enrolled in another Department of Education & Training secondary school.

The designated neighbourhood school, as defined by the Department of Education and Training, is the Secondary College that is nearest in a straight line from the student's permanent residential address. The student must be living with the parent or guardian<sup>1</sup> at the permanent address or spend a substantial part of their time at that address.

The permanent residential address is defined as one where:

- The home is owned by the parent or guardian
- The home is under purchase
- The home is leased from a Registered Estate Agent for a minimum of 12 months from the time a child is to commence.

Evidence of the above may be required to authenticate residence in year levels where enrolment demand is high. Other evidence may also be requested e.g. rates notice, utility bill, Medicare card and/or relevant VISA documents (showing parent/legal guardian and child's name) etc.

There is no automatic sibling claim, but 'wherever practical' a student should be enrolled at the same school as that attended by an older brother or sister who resides permanently at the same address.

## Priority of Enrolments

During the last term of each school year, students will be enrolled in classes for the following year in the following order.

1. Students who are already at Scoresby Secondary College.
2. Students who reside in the neighbourhood area.
3. Students who reside permanently at the same address as an older sibling already attending Scoresby Secondary College.
4. Students who have specific curriculum grounds for attending Scoresby Secondary College, in particular students seeking enrolment to pursue music to VCE, students who are applying to enrol to participate in our scholarship programs.

In exceptional circumstances, a student may be enrolled on compassionate grounds where there are significant family or individual circumstances.

## Sibling and Family Claims

- There is no automatic sibling claim but "wherever practical" a student should be enrolled at Scoresby Secondary College if an older brother or sister, who lives permanently at the same address, attends the college.
- There are no automatic sibling claims for older siblings when brothers and sisters are enrolled in the lower year levels.
- There are no family claims for cousins and friends who may reside temporarily or permanently with Scoresby Secondary College students.
- Students already enrolled in a State Government school do not automatically gain right of entry under this policy.
- Additional information may be sought to support an application for enrolment on curriculum grounds.

This policy was ratified at School Council in July 2015

To be reviewed July 2018

<sup>1</sup> A guardian is defined as one who has been legally appointed to take responsibility for the person making the application for enrolment not a person with whom the student is staying for a period of time.